

**Community Advisory Team (CAT)- Regular Meeting Agenda
Spokane International Academy March 3rd, 2025, at 6:30 at SIA**

1. Call to Order

- Officers introductions-
 - Karolyn Potts- President
 - Erin Young – Vice President
 - Iris Aleman-Secretary
 - Carie Weeks- Treasurer
 - Cassandra Thompson- Communication- Specialist
- Those in attendance must sign the attendance sign-in sheet
- Attended:
 - Karolyn Potts, Iris Aleman, Cassie Minty, Erin Young, Cassandra Thompson, Tina Rohrbach, Randy Rohrbach, Angel Troutt, Sara Duval, Chandalee Wood
- Absent:
 - Carie Weeks, Darcelina Soloria, Veronica Wise, Aaron Brabeck, Bethany Alcamo, Tabitha Copeland, Debbie Brown, Zach Wolflick, Morgan Flowers,

2. Approval of Previous Minutes

- Review and approval of minutes from the previous meeting

3 .Administration Reports

- Chandalee
- Spring Sports
 - Soccer began March 3, 2025, it is open to 8th -12th grade; Practices is Monday-Thursday from 3:15pm-4:30pm; Coach Acosta
 - Track begins March 4, 2025, it is open to 8th-12th grade; Practices is Monday-Thursday from 3:15pm-4:30pm; Coach Harvey
- 8th Grade Community Project Global Perspectives will be starting this semester
 - There are seventy-four 8th graders this year
- Passport to Excellence 10-year Gala Anniversary Fundraiser
 - Saturday, June 7, 2025 from 5pm-9pm at SIA
 - Individuals are able to help by donating items for the auction, making a financial contribution, attending the event, and spreading the word
 - No International Night this year due to the gala
- Graduation will be at Spokane Falls Community College
 - There are 6 Graduates for 2025
- Enrollment for 2025-2026
 - Spread the word
 - Visit website for more information
 - Re-enrollment will come out on 03/07/25
 - Re-enrollment must be completed by 5pm on March 24, 2025
- Nature Bridge
 - Registration and payment are due no later than March 10, 2025
- Hanging Flower Baskets are on sale by ASB now

- If 300 baskets are sold, there will be a school wide free dress day and Mrs. Copeland will get pied in the face
- Pickup will be the week before Mother's Day

4. Officer updates

- Karolyn- President
 - Working hard on informing and keeping all of SIA staff updated on what CAT is doing by sending them emails
 - Plan is to send at least one email a month
 - Karolyn will schedule a meeting with Team Booster
 - Karolyn is looking for potential fundraisers
- Carrie- Treasure
 - Current Balance \$21,590.27
 - Includes:
 - \$300.00 from Shawn O'Donnell's
 - \$245.61 from Panda Express
 - Some checks still need to be cashed
 - Carie will be working on our state taxes as they are due by April 15, 2025
 - We do have to pay taxes on items sold even if no taxes were charged to others or paid when we bought them
 - In the future we will need to come up with a plan for this
 - Look for blanket models, so we can display them in the newsletter, Facebook, and blooms
- Cassandra- Communication Specialist
 - Emails going out with CAT updates in the weekly new letter
 - Updating CAT web page
 - Update how much is earned through the different eat out fundraisers
 - Working on cross posting

5. Committee/Event Reports

- Family Dance Party- Karolyn
 - Sold 39 tickets
 - We have spent \$400.00 out of our \$800.00 budget
 - Looking for more volunteers to help with the Shamrock Ball
 - Flyer will be given to Kinder through 5th graders
 - They will be handed out tomorrow 03/04/25
 - Flyers are out on the loop
 - Will see if we can get a volunteer to wear a leprechaun costume
- Candy Grams- Karolyn
 - Google document on-line for Candy grams
 - Candy grams will end on 03/14/25
 - Candy grams will be handed out on Monday 03/17/25
- Skate Night at Roller Valley, 80's theme- Cassandra
 - Neon Party
 - On 03/31/25 from 6pm-8pm
 - Will need 4 gift cards for \$20.00 each

- K-3rd Grade
- 3-5th Grade
- 6-8th Grade
- 9-12th Grade
- Eat-outs: Shawn O'Donnell's- Erin
 - We were given \$300.00
 - Had low attendance
 - Need a Thank you card
- Box Tops- Karolyn
 - 32 individuals scanned their receipts
 - CAT has earned \$744.70
 - Karolyn attended a Box Tops Zoom meeting
- Teacher Appreciation May 5th-9th- Erin & Karolyn
 - Started a group chat
 - Wishlist has began
 - Survey will go to staff regarding their needs and wants
 - Still getting ready

6. Advocacy Update

- Angel
 - Thursday Zach will take 2 teachers and 44 students to Olympia
 - 22 students from SIA
 - 22 students from Innovation

8. Unfinished (old) Business

- Blankets
 - We have approximately \$1647.69 to raise to break even,
 - Need to sell about 70 blankets
 - 1 blanket was given to the Robotics Team
- Read-a-thon Update- Cassandra & Zach
 - Committee needs to be created
 - Will discuss it next meeting
- Eat-outs: Shawn O'Donnell's (Thank you card)- Erin
- Cereal drive event- Board approved \$250 to that event
 - 10 individuals showed up
 - 32 cereal boxes were collected
 - Need better advertisement
- Amazon Wishlist- up and going
 - Tabitha has asked for the Phoenix store and Phoenix cart
 - School store got a face lift
 - Phoenix cart is next

9. New Business

- School store got a face lift! Phoenix Cart is up next!
- Table at conferences set up with CAT and Box Top information
- Add a fundraiser at 509 Flight 5/14, instead of an additional Red Robin eat out

- Teams asking for funding, hoping to have an email or a team representative present
- Asked Mr. Branting to be in our meeting for the \$2,000 that is being requested (Mr. Branting did not attend)
 - Has any fundraiser been completed?
 - Have they obtained any sponsorship?
 - This is the 2nd year in robotics
 - How can we help?
 - Can ASB loan Robot team money?

10. Announcements/Dates to note

- March 5th, Chipotle Night at Newport Hwy location, 4 pm-8 pm
- March 7th Family Dance Party
- Candy Grams March 4th-14th
- March 31st: Skate Night at Roller Valley, 6- 8 p.m.
- April 2nd, Mod eat out
- NEXT meeting April 14th 6:30 at SIA

11. Adjournment for non-voting members

*You can stay and vote if you have attended two or more regular meetings. You are welcome to observe the voting if you would like.

12. Voting if needed

- Tina Rohrbach motioned approval of previous meeting minutes, Cassie Minty 2nd; (9 Aye, 0 Nay)
 - Iris Aleman, Karolyn Potts, Cassie Minty, Erin Young, Cassandra Thompson, Tina Rohrbach, Randy Rohrbach, Angel Troutt, Chandalee Wood
- Erin Young motioned approval for 4 gift cards totaling \$80.00 gift cards from Roller Valley for the Skate Night at Roller Valley; (9 Aye, 0 Nay)
 - Iris Aleman, Karolyn Potts, Cassie Minty, Erin Young, Cassandra Thompson, Tina Rohrbach, Randy Rohrbach, Angel Troutt, Chandalee Wood

13. Adjournment for all.