**Community Advisory Team (CAT)**

**Regular Meeting Agenda**

**Spokane International Academy November 4th, 2024, at 6:30 at SIA**

**1. Call to Order**

• Officers introductions-

• Karolyn Potts- President

• Erin Young – Vice President

• Iris Aleman-Secretary

• Carie Weeks- Treasurer

• Cassandra Thompson- Communication- Specialist

• Those in attendance must sign the attendance sign-in sheet

* Attended:
  + - * Karolyn Potts, Iris Aleman, Carie Weeks, Darcelina Soloria, Erin Young, Aaron Brabeck, Tina Rohrbach, Randy Rohrbach, Bethany Alcamo, Sara Duval, Cassandra Thompson, Morgan Flowers, Zach Wolflick, Angel Troutt
* Absent:
  + Veronica Wise, Cassie Minty, Tabitha Copeland, Debbie Brown

**2. Approval of Previous Minutes**

• Review and approval of minutes from the previous meeting

**3. Administration Reports**

• Morgen

* Preparing for conferences
* Early dismissal the week of November 12, 2024 to November 15, 2024 at 11:30am
* High school student who has 1’s or 2’s will have conferences with parents
* Teachers will turn in grades on November 5, 2024
* Conferences for Primary students from 12pm-2pm
* Conferences for Middle School and High School drop in hours are from 2pm-4pm

• Tabitha Notes presented by Morgen

* Theater Program Alicia and Wonderland for Middle School and High School
* Have an Amazon List of items needed for the theater

**4. Officer updates**

• Karolyn- President

• Carie- Treasure

* Balance $7,758.02
* Includes 10/15/24 donation deposits from square of $571.99
* This does not include Charleston Wrap check, once it is received it will be deposited.
* With the meeting minutes from 10/07/24 Carie can go to STCU ang get the paperwork to add Karolyn Potts and Iris Aleman.
* If anyone needs reimbursement, they can email receipts to Carie. Please include mailing address so a check can be mailed to you.
* Sara purchased the gift cards for Skate Night

• Cassandra- Communication Specialist

* Working on infographics together
* Road blocks on how to update CAT Board webpage
* Will help with Facebook Page
* Meeting minutes will be put on CAT Board webpage

**5. Committee Reports**

• Charleston Wrap

* Wrapping it up! High Lights- 25% of the student population participation.
* Our profit is $12,181.10- Checking coming
* Prizes will be distributed during conference week
* Waiting for the remainder of the chickens to arrive
* No concerns regarding the Charleston Wrap fundraiser according to the staff

**6. Advocacy Update**

• Darcelina

* First Advocacy workshop in October
* Zack and Angel are the organizers at SIA
* 10/29/24 Parent Organizing Development Event
* Legislative Session will have a new number of legislatures
* Lost a lot of the Charter school Legislature champs
* Tuesday November 12, 2024 Advocacy 201Workshop
* December 3, 2024 Will be the last workshop
* Legislation session begins January 6, 2025, It will last 105 days

**8. Unfinished (old) Business**

• Open house (A Thank Card is needed for the Balloon arch donation)

• The Bank account update is underway.

• A donation link has been set up and can be used at all events

• Blanket fundraiser; keep selling them!

* Add information to the Newsletter

• Skate Night- I hope it went well! Thank you, Sara, for getting gift cards.

* 380 skating individuals participated

**9. New Business**

* Digital McFundraiser November 14th ALL day
  + Must use the App and code
  + CAT will receive 15% of the sales
* Mc Donald by the Y is where the fundraiser will be held
* Red Robin Fundraiser- Dec 4th- Yard signs & stickers to promote the event
* Zack Wolflick will set up the yard signs and obtain the promotion sticker
* Christmas Families- Sara
* CAT will obtain 4 families
* Let Sara know if you would like to shop for families
* By the end of next week, we should have more information

• Questions- Have the current 7th graders been working on their international trip?

* The families will vote on the trip of their international trip
* Meeting November 6, 2024 at 3:30pm
* Fund raiser will be held in May 2025
* Late Nov/Dec- Community Event: let's make something happen
* December “Grams” of some kind- Like Candy Canes
* Teacher Appreciation fun- Snowflake in my pocket- Karolyn has more
* Bingo Night- A committee needs to be formed & is set a date for Jan/Feb
* Cassandra Thompson will lead a community event
  + Cookie, coca night with board game
  + Budget $500.00

• Readathon- End of February or early March?

* + Zack will help with the readathon resources
* Carnival 2/1/25 from noon to 4pm hosted by ASB
* Karolyn will follow up with Crave
* Karolyn will continue working on a bowling fundraiser with Valley Players and Spectators Event Center

**10. Announcements**

• The next meeting is on February 3rd at 6:30, with refreshments at 6:15. Bring a friend!

• Note: NO regular meeting in December or January

**11. Adjournment for non-voting members**

\*You can stay and vote if you have attended two or more regular meetings. You are welcome to observe the voting if you would like.

Need

**12. Voting if needed**

* Carie Weeks motioned approval of previous meeting minutes, Darcelina Soloria 2nd; (7 Aye, 0 Nay)
  + Iris Aleman, Karolyn Potts, Carie Weeks, Darcelina Soloria, Cassandra Thompson, Aaron Brabeck, Tina Rohrbach
* Carie Weeks motions for a max of $50.00 for 260 bags, Darcelina Soloria 2nd; (7 Aye, 0 Nay)
  + Iris Aleman, Karolyn Potts, Carie Weeks, Darcelina Soloria, Cassandra Thompson, Aaron Brabeck, Tina Rohrbach
* Carie Weeks motions for a $100.00 for Tabitha Copeland to purchase more house bracelets, Tina Rohrbach 2nd; (7 Aye, 0 Nay)
  + Iris Aleman, Karolyn Potts, Carie Weeks, Darcelina Soloria, Cassandra Thompson, Aaron Brabeck, Tina Rohrbach
* Karolyn Potts entertained a Charleston Wrap party $800.00. Carie Weeks motioned to allocate $800.00 for a Charleston Wrap party, Darcelina Soloria 2nd; (7 Aye, 0 Nay)
  + Iris Aleman, Karolyn Potts, Carie Weeks, Darcelina Soloria, Cassandra Thompson, Aaron Brabeck, Tina Rohrbach

**13. Adjournment for all.**